



MARSHFIELD HOUSING AUTHORITY
17 TEA ROCK GARDENS
MARSHFIELD, MASSACHUSETTS 02050

James N. Marathas
Executive Director
Telephone: (781) 834-4333
Fax: (617) 830-2816

REQUIRED DOCUMENTATION FOR CHANGE OF INCOME

No Longer Employed

- Letter from employer verifying last date of employment or Income Verification Form completed by previous employer
- Unemployment/Worker's Compensation: Provide a copy of your most current benefit letter. You may call 617-626-6600 to obtain this information. Unemployment print out from Employment Development Department, to request a printout call 800-300-5616
- Public Assistance/Welfare/TANF: Verification letter which states benefit amount. You may obtain this information by calling 877-382-2363, online by signing up for My Account Page at www.mass.gov/vg/selfservice or by visiting your local DTA office.

New Employer

- Letter from new/current employer verifying effective date of employment, hourly wage and total hours worked per week
- Letter from previous employer stating date employment ended
- All available paycheck stubs

Increase/Decrease in Wages

- Submit your most recent consecutive paystubs: biweekly pay cycle submit 2 stubs/weekly submit 4 stubs
- Disability benefits printout from Employment Development Department. To request printout, call 800-300-5616
- Social Security Income (SS/SSI): current award letter or computer printout from Social Security Administration. To request a print-out call 800-772-1213
- SSI/SSP State (for elderly or disable participants): provide letter/verification of monthly income. To request a letter call SSP Client Assistance Line at 877-863-1128



EQUAL HOUSING OPPORTUNITY

"Where our tenants come first"



EQUAL HOUSING OPPORTUNITY