

**MARSHFIELD HOUSING AUTHORITY  
GRACE RYDER COMMUNITY ROOM  
135 MAIN STREET  
MARSHFIELD, MA 02050  
BOARD OF COMMISSIONERS MEETING, DECEMBER 6, 2021, 5:00 P.M.**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Monday, December 6, 2021, at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
John Daley	None
Kevin Cantwell	
Kerry Richardson	

**Approval of Minutes of the November 15, 2021, Regular Board Meeting**

Commissioner Richardson made a motion, seconded by Commissioner Cantwell, to approve the Minutes of the November 15, 2021, Regular Board Meeting. The motion passed unanimously.

**Motion to Approve the Accounts Payable and Payments**

The accounts payables were not voted, due to staff being out on leave and unable to prepare the payables.

**Mod/Maintenance**

There were no modernization motions this evening.

**Executive Director's Report**

Mr. Marathas reported on the following:

- Attended Town Emergency Preparation Meeting
- Meeting with RCAT to discuss five-year capital planning
- Scheduling Holiday Party for tenants Friday, December 10<sup>th</sup>.
- Pumping of all Septic systems.
  - Grace Ryder
  - Tea Rock Gardens
  - 305 Webster Street
  - 74 Webster Street
- Grace Ryder septic annual service
- Electrical panel Replacement at #4 Grace Ryder

- Clean up from Nor'easter Storm, 8 downed trees
- Emergency replacement of boiler at 635 Ocean Street
- Annual Maintenance on all boilers at Tea Rock Gardens and Grace Ryder
- Management is still pursuing lease enforcement biggest violations are smoking and illegal borders.

### **Old/New business**

Commissioner Richardson asked for a tenant survey because of safety issues. The Commissioners will come up with the list of questions that would like on the survey.

Commissioner Richardson said that the Marshfield Housing Partnership is requesting an eighteen month run of the funds as well as the balance in the account maintained by the Marshfield Housing Authority. Mr. Marathas responded this has been provided already, however, would provide this again to Commissioner Richardson.

The Chairman opened the meeting to the public.

A tenant asked how the Tenants Association is to receive their funding. Mr. Marathas said he would ask Grace to reach out to the association.

Tenants complained that the assigned parking is not being enforced. Mr. Marathas said he would have Property Manager, Jimmy Schilling look into this matter.

A tenant asked if the property is asbestos free. Mr. Marathas said that it is not and that QHA does testing before doing any capital work and take the appropriate precautionary measures, if required.

There being no further business, Commissioner Daley made a motion, seconded by Commissioner Richardson to adjourn. The motion passed unanimously, and the meeting adjourned at 5:45p.m.

Respectfully submitted,

Laura Taylor, Recording Secretary