

MARSHFIELD HOUSING AUTHORITY
17 Tea Rock Gardens Marshfield, MA 02050

BOARD OF COMMISSIONERS MINUTES, February 7, 2022, 5:00 P.M.

REMOTE PARTICIPATION MEETING

A Regular Meeting of the Marshfield Housing Authority was duly called and held via GoToMeeting video conferencing, on Monday, February 7, 2022, and upon a call of the roll, the following Officers were found present and absent:

<u>Present</u>	<u>Absent</u>
John Daly	None
Kerry Richardson	
Kevin Cantwell	

Approval of the Minutes from the January 10, 2022, Regular Board Meeting.

Commissioner Richardson made a motion, seconded by Commissioner Cantwell to approve the minutes of the January 10, 2022, Regular Board Meeting. The motion passed unanimously.

Commissioner Cantwell made a motion, seconded by Commissioner Richardson to approve the January 2022 Check Register, #14437-14540 totaling \$67,724.03. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Cantwell to approve the December 2021 Check Register, #14428-14515, totaling \$133,305.69. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Cantwell to approve the November 2021 Check Register, #14391-14427, totaling \$28,055.54. The motion passed unanimously.

Finance

There are no December financial reports but will all have the Quarterly Reports at the next meeting. The DHCD Budget guidelines have been outlined and are being reviewed for budget submissions.

Executive Director's Report

Mr. Marathas reported on the following:

- New doors on community room building are in and are awaiting final painting and trim work.
- Blizzard of 2022 – John and Ernie did an outstanding job with snow removal.
- Met with the Affordable Trust regarding opportunities for development. The door has been opened for the future.
- Lease enforcement continues
- Additional COVID tests are expected and will be delivered to each unit with masks
- Maintenance received new uniforms

- Two family units are vacant and are in need of extensive repairs
- Maintenance completed two vacancies

Tenants' Association

Mr. Gary Hillman spoke on behalf of the Association. Last month he neglected to inform the Board that they held successful events – a KFC night, Pancake Day, and Christmas party. Mr. Hillman has been working with maintenance regarding the opening and closing of the community room. Mr. Hillman noted that maintenance did a great job with snow removal but suggested that we keep in mind opening access to street from walkways.

There being no further business, Commissioner Cantwell, made a motion, seconded by Commissioner Daly to adjourn. The motion passed unanimously, and the meeting adjourned at 5:24p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director of Managed Agencies