

MARSHFIELD HOUSING AUTHORITY
17 Tea Rock Gardens Marshfield, MA 02050

BOARD OF COMMISSIONERS MINUTES, March 7, 2022, 5:00 P.M.

REMOTE PARTICIPATION MEETING

A Regular Meeting of the Marshfield Housing Authority was duly called and held via GoToMeeting video conferencing, on Monday, March 7, 2022, and upon a call of the roll, the following Officers were found present and absent:

<u>Present</u>	<u>Absent</u>
John Daly	None
Kerry Richardson	
Kevin Cantwell	

Approval of the Minutes from the February 7, 2022, Regular Board Meeting.

Commissioner Cantwell made a motion, seconded by Commissioner Richardson to approve the minutes of the February 7, 2022, Regular Board Meeting. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Cantwell to approve the February 2022 Check Register, #14541-14600 totaling \$68,754.61. The motion passed unanimously.

Tenant Association

Gary Hillman spoke on behalf of the Tenant's Association. Mr. Hillman indicated that with COVID restrictions relaxing they will be getting back to more activities. The tenants asked to set aside space for a community vegetable garden. Robin Dunn with coordinate with Mr. Marathas and maintenance to pick out a location. Someone is still needed to open and close the community room on the weekends.

Finance

Grace McAuliffe reported on the following

- December financials are stable
- Payments to tenant accounts are no longer accepted at the office. ACH automatic withdrawal and the lock box are activated.
- The MRVP program landlord payments are moving to paperless as well
- The property at 2033 Main Street is finally up and running and beginning to move in tenants, with full capacity expected within the month

Executive Director's Report

James Marathas reported on the following:

- Family units 25 and 26 are in horrible condition and require extensive repairs, bathrooms, kitchens, and new flooring throughout

- Painting of common hallways, stairs and doors continues
- Two remaining decks will be painting
- Ongoing lease enforcement and hearings
- Round three of delivery of COVID tests will be issued
- Vacant units are being filled slowly due to the constraints of CHAMP
- Meeting with LTO Tuesday, March 15th at 2pm to discuss the Capital Improvements and Annual Plan
- A CPC request for funding will be made in the Fall for two generators for Tea Rock and Grace Ryder properties

There being no further business, Commissioner Cantwell, made a motion, seconded by Commissioner Richardson to adjourn. The motion passed unanimously, and the meeting adjourned at 5:35p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director of Managed Agencies