

**MARSHFIELD HOUSING AUTHORITY
17 TEA ROCK GARDENS
MARSHFIELD, MA 02050
BOARD OF COMMISSIONERS MEETING, AUGUST 1, 2022, 5:00 P.M.**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Monday, August 1, 2022, at 5:00 p.m. and upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
John Daley	Kevin Cantwell
Helen Bennett	Cecilia Delgadillo
Kerry Richardson	

Approval of Minutes of the June 6, 2022, Regular Board Meeting

Commissioner Richardson made a motion, seconded by Commissioner Bennett, to approve the Minutes of the June 6, 2022, Regular Board Meeting. The motion passed unanimously.

Approval of Minutes of the June 23, 2022, Special Board Meeting

Commissioner Bennett made a motion, seconded by Commissioner Richardson, to approve the Minutes of the June 23, 2022, Special Board Meeting. The motion passed with Commissioner Richardson abstaining.

Motion to Approve the Accounts Payable and Payments

Commissioner Richardson made a motion, seconded by Commissioner Bennett, to approve the accounts payables for the month of June at \$19885.38, checks #14740-14792. The motion passed unanimously.

Commissioner Bennett made a motion, seconded by Commissioner Bennett, to approve year-end financial reports as presented. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Bennett, to authorize the Director of Finance, Administration and Leased Housing to submit Year End reports to DHCD. The motion passed unanimously.

Commissioner Richardson made a motion, seconded by Commissioner Bennett, to approve the write off amount of \$3,257.36 vacated Accounts Receivable balances for tenants Vacated over 90 Days as follows: 667-2 Grace Ryder \$893; 667-1 Tea Rock Gardens \$846.66; 705-3 Tea Rock Gardens Family \$1517.70. The motion passed unanimously.

Tenant Association

The new Officers of the Association were sworn into office as follows:

John C. Murray, President
Florence Sargent, Vice President
Dotty Wulf, Secretary
Patti Danner, Treasurer
Sandy Murphy, Alternate Member

The new officers are planning several events for residents including movie nights, Bingo, KFC Day.

Executive Director's Report

Mr. Marathas reported on the following:

- Cookout for resident was well attended by residents
- Staff attended Partnership Meeting on June 14, 2022, to indicate we are no longer managing their funds
- Hiring of new office administrative staff, Welcome to Tammy Dellorusso
- Sewer engineering project is in design
- K-9 inspection for bed bugs was completed
- Repairs done to MHA truck, Executive Director cautions that we are on borrowed time with the vehicle
- Power washing and securing of decks is ongoing
- Unit 30 Old Colony construction is in progress for roof replaced, deck installed, remove old chimney, siding, window and door replacement
- CPC grant preparation was discussed and will be submitted in August and September
- CHAMP continues to be an issue in filling of vacant units.

There being no further business, Commissioner Bennett made a motion, seconded by Commissioner Richardson to adjourn. The motion passed unanimously, and the meeting adjourned at 5:55 p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director of Managed Agencies