

MARSHFIELD HOUSING AUTHORITY

17 TEA ROCK GARDENS

MARSHFIELD, MA

January 3, 2022 at 5:00 p.m.

AGENDA

1. Roll Call
2. Pledge of Allegiance
3. **Tenant's Association**
4. Motion to approve the Minutes from the December 5, 2022 Regular Board Meeting
  1. Motion to Approve Change Order #1 to the contract with FRG Contractor Corp. for the Chimney Top Rebuild at Tea Rock Gardens. The Change Order is for the cost increase for individual brick replacement, the quantity of bricks was identified during the work by FRG and confirmed by RCAT. The quantity exceeded the original quantity specified in the contract. (See attached Brick Replacement Log showing total brick replacement quantities at each chimney). This Change Order will result in an increase of \$3,900.00 to the contract price with no change to the contract time.
  2. Motion to Approve the Certificate Of Substantial Completion (CSC) for FRG Contractor Corp. for the Chimney Top Rebuild at Tea Rock Gardens. The date established for Substantial Completion is December 26, 2022.
  3. Motion to Approve the Certificate Of Final Completion (CFC) for FRG Contractor Corp. for the Chimney Top Rebuild at Tea Rock Gardens and to approve Final payment of \$5,377.45.
  4. Motion to Approve Change Order # 1 to the contract with J & I Construction Inc. for the Roof Replacement at Tea Rock Gardens, 705-3 Family Development. (DHCD Project #171091). The plans and specifications for this project were prepared by Strelakovsky Architecture, Inc. The original contract for replacement of the roofing systems at the three (3) Tea Rock Family buildings did not include the replacement of the existing metal chimney caps. The existing metal chimney caps are currently leaking, Change Order # 1 calls for the removal of the existing metal chimney caps and the installation of a plywood cover with a new rubber roofing membrane and flashing at the three buildings. Change

Order # 1 will result in an increase of \$11,400.00 to the contract price with no change to the contract time.

**Finance Report**

5. Motion to approve the Accounts Payables and the Payments

**Executive Director's Report**

6. Adjournment