

MARSHFIELD HOUSING AUTHORITY

17 TEA ROCK GARDENS

MARSHFIELD, MA

October 3, 2023, at 5:00 p.m.

AGENDA

(This meeting will be videotaped and Recorded)

(Line added per the request of Kerry Richardson)

1. Roll Call
2. Pledge of Allegiance
3. Approval of the Minutes of the September 5, 2023 Board Meeting
4. Tenants Association
5. Approval of the Accounts Payables and Payments
6. Motion to Authorize the Executive Director to submit a High Leverage Asset Preservation Program (HILAPP) application for funding to Executive Office of Housing & Livable Communities for \$369,606.00. Submission of this application will also be contingent upon receiving an approval letter from the Marshfield Local Tenant Organization (LTO) confirming tenant participation for requested Capital needs.
7. Motion for the approval of Executive Office of Housing and Livable Communities (EOHLC) Wage Match Regulations as noted in Public Housing Notice 2023-03 and 2019-16, indicating all authorized employees have read and signed the Wage Match Acknowledgement Regarding Confidentiality of Information, DOR Disclosure and Security Training for Safeguarding Information, and that the signed acknowledgements are on file for Fiscal Year 2024.
8. Discussion of transfer of Marshfield Housing Partnership Funds previously held at the MHA in two separate accounts to the Town of Marshfield
9. Discussion on scheduling a Joint Meeting of the MHA Board of Commissioners and the Select Board of the Town of Marshfield on Tuesday, October 10, 2023 to recommend to the Select Board appointing John Daley to fill the Vacancy on the Marshfield Housing Authority Board of Commissioners.
10. Discussion on Public Housing Notices (PHN) - do each of the Commissioners receive these notices directly from the EOHLC via email?
11. Discussion on accepting monthly Agenda Items from individuals on the Board of Commissioners - how far in advance do Commissioners need to send in suggested Agenda items to the Chairperson?

12. Discussion on:

- a. Has each Commissioner certified that they have received a copy of the Open Meeting Law?
- b. How Board of Commissioners interact with Executive Director via:
 - i. Phone Call
 - ii. Email
 - iii. In-Person
- c. When we will conduct our Annual Review of:
 - i. By-Laws
 - ii. Policies & Procedures

13. Old/New Business

14. Executive Director's Report

15. Adjournment