

**MARSHFIELD HOUSING AUTHORITY
17 TEA ROCK GARDENS
MARSHFIELD, MA 02050
BOARD OF COMMISSIONERS MEETING, November 7, 2023, 5:00PM**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Tuesday, November 7, 2023, at 5:00 p.m. prior to the roll call, Commissioner Richardson announced that the meeting was being videotaped and recorded. Upon a call of the roll, the following Commissioners were found Present and Absent:

<u>Present</u>	<u>Absent</u>
Kerry Richardson	
Cecilia Delgadillo-Calbimonte	
Joseph Pecevich	
Helen Bennett	
John Daley	

Commissioner Richardson requested that anyone planning to video tape the meeting, please send it to the Chair as an item to be on the agenda.

Approval of Minutes of the October 10, 2023, Regular Board Meeting

Commissioner Bennett made a motion, seconded by Commissioner Delgadillo, to approve the Minutes of the October 10, 2023, Regular Board Meeting. After discussion, the motion to approve the Minutes of the October 10, 2023, regular meeting as amended passed, unanimously.

Tenant's Association

The Tenant's Association held a Halloween Party, and it was very successful, with food and candy for all, including the family units. The Tenant's Association asked Executive Director Marathas to write a letter in support and giving the Association authorization to join the Massachusetts Tenant Association Union. Mr. Marathas said he would be happy to write the letter.

Tenant Donald Clark asked to be recognized to read a prepared statement. Commissioner Richardson asked the statement be recorded into the minutes. The statement is as follows:

"Commissioner Pecevich, We the residents of Tea Rock Gardens have a question for you. We, understand you have questions in regards to the question you keep asking about the 2 accounts one for \$307,000 and another for \$195,000 where a clear answer has been provided on a few occasions. What is your purpose for posing these same questions multiple times? What are your end goals with these questions? We the residents of Tea Rock Gardens eagerly await your reply."

Commissioner Richardson asked Commissioner Pecevich if he would like to comment. Commissioner Pecevich replied "no."

Commissioner Richardson made a motion, seconded by Commissioner Daley, to approve the Accounts Payable for the month of October, check numbers 15589-15614, totaling \$29,028.16. The motion passed unanimously.

Agenda Item #6

Discussion of \$400,000 of funding provided by the National Development in a letter dated September 4, 2008 addressed to Mr. Paul Halkiotis, Town Manager of Marshfield.

Commissioner Richardson explained that he met with the Planning Department, Ms. Karen Horn, the Assistant Planner regarding the funding and it's use. Ms. Horn researched and located the Planning Board Minutes dated, November 6, 2008, that indicate the donation of the \$300k and the purpose of the funding and where the funds would be held for the Housing Partnership as one of the requirements prior to starting any construction by the applicant. As part of the discussion, Commissioner Delgadillo added that in her experience with other towns, she finds this is common practice for developers.

Agenda Item #7

Discussion and vote on the Marshfield Housing Authority Board of Commissioners By-Laws.

This discussion item was tabled for a future meeting.

Agenda Item #8

Discussion on which MHA Policies will be reviewed in the next month by the Board of Commissioners.

The policies to be reviewed at the next Board meeting are available on the website and are as follows::

- Congregate Housing Policy
- Rent Collection Policy
- Exterior Grounds and Balconies
- Grievance Policy

Old/New Business

There was no old business and there was no new business.

Any other business not anticipated by the Chairperson 48 hours in advance of the posted meeting

Commissioner Pecevich asked why he was left off the Performance Management Review (PMR) email that was sent by EOHLIC. Colleen Whalen, Assistant Executive Director assured Commissioner Pecevich that his name and contact information have been reported to the EOHLIC and it was done so in May of this year.

Executive Director's Report

Mr. Marathas reported on the following:

- Held Flu Clinic
- GBFB food deliver and cooking demonstration by Chef Brian
- Had the PMR
- Two new vacancies
- Continuing along with the Mod projects
- Congregate flooring
- Trim and deck posts painter

- Shower valve replacement continues – big thank you to Plumber Tom Gorman and all his hard work
- Repairs at Caswell Street
- Tree removal
- Generator bid is expected sometime January or February
- 2024 Capital Project are moving ahead

There being no further business, Commissioner Richardson made a motion, seconded by Commissioner Bennet to adjourn. The motion passed unanimously, and the meeting adjourned at 5:57 p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director