

**MARSHFIELD HOUSING AUTHORITY
17 TEA ROCK GARDENS
MARSHFIELD, MA 02050
BOARD OF COMMISSIONERS MEETING, September 5, 2023, 5:00PM**

A Regular Meeting of the Marshfield Housing Authority was duly called and held on Tuesday, September 5, 2023, at 5:00 p.m. prior to the roll call, Commissioner Richardson announced that the meeting was being videotaped and recorded. Upon a call of the roll, the following Commissioners were found Present and Absent:

| <u>Present</u> | <u>Absent</u> |
|-------------------------------|---------------|
| Kerry Richardson | |
| Cecilia Delgadillo-Calbimonte | |
| Joseph Pecevich | |
| Helen Bennett | |

Commissioner Richardson addressed the Board regarding the resignation of Commissioner Kevin Cantwell relative to a Marshfield Town Charter provision disallowing elected officials to be elected to two Boards at the same time. Commissioner Cantwell chose to remain on the Planning Board where he felt he would have more impact on the Town and felt that the Quincy Housing Authority and the Board is running efficiently and doing an excellent job for the tenants of Marshfield Housing Authority.

Commissioner Richardson will communicate with the Town Administrator regarding a replacement.

Commissioner Richardson asked that the Board make every effort to refer to the former DHCD, by their new acronym and name, EOHLC, The Executive Office of Housing and Livable Communities.

Commissioner Richardson also asked that the line “this meeting will be videotaped and recorded” be placed on all agendas of the Board moving forward.

Tenant’s Association

The Tenant’s Association held a yard sale making \$526; they are beginning to celebrate “Birthdays of the Month” at their monthly meetings and increasing Bingo to twice a month due to good attendance.

Approval of Minutes of the August 1, 2023, Regular Board Meeting

Commissioner Bennett made a motion, seconded by Commissioner Delgadillo, to approve the Minutes of the August 1, 2023, Regular Board Meeting. After discussion, the motion to approve the Minutes of the August 1, 2023, regular meeting as amended passed, unanimously.

Commissioner Bennett made a motion, seconded by Commissioner Delgadillo, to approve the Minutes of the August 1, 2023, Special Board Meeting. After discussion, the motion to approve the Minutes of the August 1, 2023, special meeting as amended passed, unanimously.

Commissioner Bennett made a motion, seconded by Commissioner Delgadillo, to approve the Accounts Payable for the month of August, check numbers 15518-15548, totaling \$43,724.54. The motion passed unanimously. It is noted that Commissioner Pecevich asked to be able to review invoices and bank

registers and was informed that any Commissioner can do so by appointment and that check registers are provided at each meeting.

Executive Director's Report

Mr. Marathas reported on the following:

- Housed fire victims from Pembroke Housing Authority
- Painting the exterior rear bulkheads
- Meeting with National Grid Lean Multifamily program to review grant for refrigerators and additional insulation
- Replace all shades front and rear entry areas
- Attended two court hearings to renew restraining order of evicted tenant residing in Grace Ryder
- Replaced gas meter at Building 10 (emergency)
- Food delivery of the Greater Boston Food Bank
- Delivered COVID test kits and masks
- Attended Select Board meeting concerning newly elected board member
- Replaced rear brakes on GMC truck
- Stained gazebo and picnic table with clear sealant
- Cut grass and landscaping
- No vacancies to report
- A cookout for the tenants on September 22nd 1-3pm, all tenants and board members invited

A timeline for generator installation was discussed, there are many steps that must be taken and it could be several months for installation to be completed.

Commissioner Delgadillo asked about the refrigerator replacement and the Executive Director would like to see what the grant will cover and then approach the Board with a draft policy regarding provision of a refrigerator.

A resident would like to see there be increased lighting in back of the Community Building, expressing it's quite dark out there.

A resident asked if there would be a time for electric car charging units to be installed. Mr. Marathas indicated that he is unaware of anything planned for that in the near future from EOHLC.

Commissioner Richardson and Commissioner Delgadillo attended the RAD Conversion Celebrations at two Quincy Housing Authority properties and wanted to applaud all that the QHA has accomplished in Quincy and especially in Marshfield Housing Authority in a relatively short time.

There being no further business, Commissioner Richardson made a motion, seconded by Commissioner Bennet to adjourn. The motion passed unanimously, and the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director