

MARSHFIELD HOUSING AUTHORITY

Grace Ryder

135 Main Street

MARSHFIELD, MA

June 4, 2024, at 5:00 p.m.

AGENDA

(This meeting will be videotaped and Recorded)

(Line added per the request of Kerry Richardson)

1. Roll Call
2. Pledge of Allegiance
3. Approval of the Minutes of May 13th and May 22, 2024
4. Tenants Association

Swearing in of the Officers of the Marshfield Housing Authority Local Tenants' Association by Executive Director, James Marathas
5. Approval of the Accounts Payables and Payments
6. Review of Marshfield Housing Authority By-Laws, and potential vote on Marshfield Housing Authority By-Laws.
7. Annual vote on Officers of the Board of Commissioners for the Marshfield Housing Authority:
Chairperson
Vice Chairperson
Treasurer
Other
8. Motion to approve Change Order Proposal #3 to the contract with Speakman Excavating LLC for Project 171095, Septic Replacement 66-1. The Change Order is to rebuild the tops of the manholes with new block/brick. During excavation and pipe installation, it was discovered that the existing top build-ups were deteriorated. This Change Order will result in an increase of \$26,791.71 to the contract price with no change to the contract time. (see attached change request and contractor's change order proposal)

9. Motion to authorize and approve the Executive Director to enter into a Construction contract with Dandis Contracting, In. in the amount of \$171,350.00 for State Project #171115 Marshfield 705s Roof and Siding Replacement at 635 Ocean Street and 231 Careswell Street. Three bids were received and Dandis Contracting was the lowest responsible bidder. Reference checks by Leonardi Array Architects were positive and they recommend award to Dandis Contracting, Inc. in the amount of \$171,350.00. The project funding source is EOHLC Formula Funding.

10. Motion to authorize and approve the Executive Director to enter into a Construction contract with J.M. Shaw Construction Corp., Inc. in the amount of \$387,475.00 for State Project #171125 Marshfield 667-2 Sewage Disposal System Improvements. Six bids were received and J.M. Shaw Construction Corp., Inc. was the lowest responsible bidder. Reference checks by project Engineer, GCG Associates, were positive and they recommend an award to J.M. Shaw construction Corp., Inc. in the amount of \$387,475.00. The project funding source is EOHLC Emergency Reserve.

11. Motion to write off \$2,290.64 vacated accounts receivable balance for tenants vacated over 90 days as follows: 667-1 \$817.00 667-2 \$1,473.64

12. Old/New Business

13. Any other business not anticipated by the Chairperson 48 hours in advance of the posted meeting

14. Executive Director's Report

15. Adjournment