

**MARSHFIELD HOUSING AUTHORITY
17 TEA ROCK GARDENS
MARSHFIELD, MA 02050
BOARD OF COMMISSIONERS MEETING, September 3, 2024, at 5:00PM**

A Regular Meeting of the Marshfield Housing Authority Board of Commissioners was held on September 3, 2024. Commissioner Richardson announced that the meeting was being videotaped and recorded.

Upon a call of the roll, the following Commissioners were found Present and Absent:

Present

Kerry Richardson
Cecilia Delgadillo-Calbimonte
Joseph Pecevich
John Daley
Helen Bennett

Absent

Approval of Minutes of the August 6, 2024, Regular Board Meeting and August 15, 2024, Special Meeting.

Commissioner Bennett made a motion, seconded by Commissioner Daley, to approve the minutes of the August 6, 2024, Regular Board Meeting. Upon a call of the roll, the motion passed unanimously.

Commissioner Delgadillo made a motion, seconded by Commissioner Bennett, to approve the minutes of the August 15, 2024, Special Board Meeting. Upon a call of the roll, the motion passed 4-0, with Commissioner Pecevich abstaining.

Commissioner Richardson made a motion, seconded by Commissioner Bennett, to approve the accounts payable, August 1-23, 2024, check # 16064-16111 totaling \$43,749.97. Upon a call of the roll, the motion passed unanimously.

Tenant's Association

Helen Bennett reported several successful events were held in August, pancake breakfast, Bingo and Yard Sale all generating funds for their recreation account which is now a little over \$1,000.

Commissioner Daley made a motion, seconded by Commissioner Bennett to certify the MRVP Budget for FY end 2024. Upon a call of the roll, the motion passed 4-0 with Commissioner Pecevich abstaining.

Commissioner Richardson made a motion, seconded by Commissioner Daley to certify the 400-1 Operating budget for FY end 2024. Upon a call of the roll, the motion passed 4-0 with Commissioner Pecevich abstaining.

Commissioner Daley made a motion, seconded by Commissioner Bennett to approve and authorize the Executive Director to execute amendment #13 to the contract for financial assistance (CFA) 5001 for formula funding between the Commonwealth of Massachusetts Executive Office of Housing and Livable Communities and the Marshfield Housing Authority in the amount of \$354,479.00 for the fiscal years

2026 and 2027 formula funding awards. Upon a call of the roll, the motion passed 4-0 with Commissioner Pecevich abstaining.

Executive Director's Report

Mr. Marathas announced that he was just informed that the Mass Nahro Association awarded Kerry Richardson the Commissioner of the Year Award. The presentation will take place at the Mass Nahro annual conference being held September 9th at the awards luncheon. Mr. Marathas congratulated Commissioner Richardson on this well-deserved honor.

Mr. Marathas reported:

- Kick off construction meeting for Grace Ryder septic project was held
- Paving has happened at Tea Rock with line striping within two weeks
- Greater Boston Food Delivery
- Vacancies have been completed
- Engineer had a site visit to review the Federal Pacific Panel project
- Kick off meeting for the envelope project at 231 Casewell Street and 625 Ocean Street
- Tenant cookout was held
- Tenant corn hole competition was held
- Coffee hour and family feud competition
- Ice cream socials held at both Tea Rock and Grace Ryder
- Community Garden Harvest was a huge success this year, thank you Robin Dunn
- Fall community get together being held September 26th
- Walking group resumes every Friday

Old/New Business

Under new business:

Commissioner Richardson presented the board with a Board Members Code of Conduct to review and vote on the adoption of the code. After discussion and noting that the Residents have been asking for such a document, some edits will be made and presented to the Board at the next meeting to be adopted.

Under old business:

Commissioner Pecevich made a motion, seconded by Commissioner Bennett to approve the Marshfield Housing Authority Board of Commissioner bylaws as amended. Upon a call of the roll, the motion passed unanimously.

Commissioner Richardson presented the Board with the results of the Tenant Survey conducted by EOHLC for their review and commended the Executive Director and staff on their much-improved performance.

Commissioner Richardson asked that someone from EOHLC attend either the October or November meeting of the Board to discuss the roles and responsibilities of the Board Members.

There being no further business, Commissioner Pecevich made a motion, seconded by Commissioner Bennett to adjourn. After the roll was called, the motion passed unanimously, and the meeting adjourned at 6:21 p.m.

Respectfully submitted,

Colleen M. Whalen
Assistant Executive Director